



Olympus would like to provide you with the most efficient turnaround time for your repair product. In order to accomplish this we ask that you complete the repair submission form. Please ship your product with the completed form to the nearest Olympus Authorized Service Center.

E 12-60mm f2.8/4.0 Zuiko Lens

Repair Submission Form

Print two copies of the Product Repair Submission Form found below. Include one in the package and keep one for your records.

Product Repair Submission Form

Bill To:

First Name: _____ M.I.: _____ Last Name: _____

Address: _____

City: _____ State/Province: _____ Zip Code: _____

Contact Information

Day: _____ (ext.) _____ Evening: _____

Cell: _____ Fax: _____

Email: _____

Ship To (if different)

Address: _____

City: _____ State/Province: _____ Zip Code: _____

Product Information

Item being returned for Repair:

Model (Name): **E 12-60mm f2.8/4.0 Zuiko Lens** Serial Number: _____

(Note, the serial number for voice recorder products is found in the battery or the tape compartment)

Reason for submission/symptoms/problem(s) occurring: Accessories or other items included with the product:

Mailing Labels

EAST COAST SERVICE CENTER
OLYMPUS IMAGING AMERICA INC.
400 RABRO DRIVE
ATTN: CONSUMER PRODUCT REPAIR
HAUPPAUGE, NY 11788-4258

WEST COAST SERVICE CENTER
OLYMPUS IMAGING AMERICA INC.
10805 HOLDER STREET, SUITE 170
ATTN: CONSUMER PRODUCT REPAIR
CYPRESS, CA 90630-5145



MAIL BOXES ETC.®

The UPS Store® 

Olympus Lens Returns

Customer Instructions

Step 1. You can locate over 4400 convenient locations via www.theupsstore.com, www.mbe.com or by calling the automated phone number 1-800-789-4MBE.

Step 2. Please take this document with you to The UPS Store or Mail Boxes Etc.® location and tell the center associate you are part of the Corporate Account program for Olympus Camera Returns.

The UPS Store® / Mail Boxes Etc.® Instructions

If you have questions regarding how to process this transaction, call MBE Technical Operations at 800-546-8008.

Center Associate: Follow the instructions listed below and ring up all charges within your POS

1. *Customer will arrive with lens to be returned.*
2. *Access POS work order for Olympus
(Corporate Accounts>Work Order>"M-R">Olympus America>Lens Returns)*
3. *Enter the appropriate information into the POS Work Order and press POST to complete the transaction.*

NOTE: You will receive payment via your monthly Program Revenue Payment from the MBE Home Office. You will not collect any money for this transaction from the customer.