



August 11, 2020

Dear Valued Customer:

Because we know you rely on our excellent field service and repair employees, we are writing to provide an update for Olympus' response to the novel coronavirus outbreak.

Olympus is continually monitoring the global developments around the COVID-19 pandemic and has set up a global task force to ensure business continuity. The health and safety of our employees, our customers and our global communities are extremely important to us. We are doing everything we can to maintain supplies while also being vigilant about the risk. Although delays may occur, we do not foresee any significant impact to business continuity. We are continually assessing the situation and will promptly inform stakeholders about changes whenever appropriate.

We are paying special attention to partners in the healthcare/research industry, who are at the center of working to address this global crisis. We will take additional precautions to minimize in-person contact while ensuring that we are able to continue to provide excellent customer service for our products. Olympus will work to maintain compliance with your existing Safety protocols while onsite supporting the sales and service needs of your business. We have developed an internal Employee Resource Guide with comprehensive guidance based on CDC recommendations, available to all employees and regularly updated. Additionally, our field employees are being appropriately provisioned with the required PPE through an external vendor.

To minimize employees' potential exposure to this virus, Olympus globally made the decision to restrict all international business travel for the time being. This travel restriction will remain in place until further notice and restrictions are subject to change based on the evolving situation. We recognize that government guidance around the world varies by location and in some instances is stricter than Olympus' global guidance. In those cases, the local guidance takes precedence.

Olympus will continue its monitoring of the situation, in accordance with the company mission of making people's lives healthier, safer and more fulfilling around the world
<https://olympusamerica.com/covid-19>.

If additional Olympus Safety Plan information is required, please contact oca.irt@olympus.com.

Best regards,

Julien Sauvagnargues
President
Olympus Corporation of the Americas